

Castle Coffeemaker Instructions:

1. *Plug coffeemaker into the wall.*
2. *Make sure the heat switch (toggle on the back panel of machine) is in the **UP position**.*
3. *Wait for **Green ready light** to come on (5 to 10 minutes).*
4. *Place 1 bag of coffee into coffee filter and slide into machine.*
5. *Put coffee pot under drip filter and push the **Start button, once!***
6. *Coffee will brew in about 2 to 3 minutes.*
7. *Repeat procedures 4 and 5 for all subsequent brews.*
8. *Clean all removable components, replace, and unplug the coffeemaker before leaving the Castle.*

Please do not use the hot water spigot for tea or hot chocolate as this drains the reservoir and will prevent proper brewing of the coffee.

If you need hot water, please use the microwave or heat on the stove.